

HANDBOOK

ltem	Subject	Pages	
1.	Introduction	(Pages 5 - 6)	
CONSTITUTIONAL DOCUMENTS			
2.	The Bedfordshire Fire Services (Combination Order 1996 (now amended by Variation Order 2012)	(Pages 7 - 12)	
3.	The Bedfordshire Fire Service (Combination Scheme) (Variation) Order 2012	(Pages 13 - 16)	
4.	Fire and Rescue Services Act 2004	(Pages 17 - 28)	
5.	Standing Orders	(Pages 29 - 50)	
6.	Terms of Reference	(Pages 51 - 56)	
7.	Task and Finish Groups	(Pages 57 - 58)	
8.	Scheme of Delegation by the Authority to the Chief Fire Officer and its Officers	(Pages 59 - 68)	
9.	Core Code of Ethics	(Pages 69 - 76)	
FINANCE			
10.	Financial Regulations March 2021	(Pages 77 - 98)	
11.	2022/23 Budget Book and Medium-Term Financial Strategy 2022/23 - 2025/26	(Pages 99 - 192)	
12.	Statement of Accounts 2021/22	(Pages 193 - 286)	
MEMBERS			
13.	Code of Conduct	(Pages 287 - 292)	
14.	Register of Interests Form	(Pages 293 - 298)	
15.	Guidance on Gifts/Hospitality	(Pages 299 - 304)	
16.	Complaints Against Members	(Pages 305 - 306)	

17.	Arrangements for Dealing with Standard Allegations	(Pages 307 - 318)	
18.	Protocol on Member - Employee Relations	(Pages 319 - 322)	
19.	Scheme of Members' Allowances (effective from 1 April 2024)	(Pages 323 - 326)	
20.	Protocol on the Use of Authority Resources by Members	(Pages 327 - 330)	
CORPORATE POLICIES			
21.	Equality, Diversity and Inclusion Policy	(Pages 331 - 338)	
22.	Information Security Policy	(Pages 339 - 344)	
23.	Acceptable Use of BFRS ICT Infrastructure Systems and Services Policy	(Pages 345 - 348)	
24.	Procurement Policy and Procedures	(Pages 349 - 376)	
25.	Anti-Fraud, Bribery and Corruption Policy	(Pages 377 - 396)	
26.	Code of Conduct - All Employees	(Pages 397 - 410)	
27.	Whistleblowing Policy and Procedure	(Pages 411 - 420)	
28.	Customer Care Policy Statement Complaints and Compliments Procedure	(Pages 421 - 426)	